

Highland Police Department  
Vacation Home Check Information Sheet

Today's Date: \_\_\_\_\_

Name: \_\_\_\_\_

Phone: \_\_\_\_\_

Other numbers where you can be contacted: \_\_\_\_\_

Address to be Checked: \_\_\_\_\_

Departure Date: \_\_\_\_\_ Return Date: \_\_\_\_\_

**Highland area person to be contacted in case of emergency with authority to enter the residence:**

Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Alternate numbers: \_\_\_\_\_

**Will anyone be entering your home to care for pets, water plants, check the residence, etc?**

If yes, provide name and contact numbers: \_\_\_\_\_

**Vehicles left at the residence:**

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ LIC#: \_\_\_\_\_

Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_ LIC#: \_\_\_\_\_

**Dog left on premises?** Yes (Inside or Outside) No

**Do you have a security alarm?** Yes No

Name of alarm service: \_\_\_\_\_ Phone #: \_\_\_\_\_

**Will lights be left on or on a timer?** Yes No

If yes, where and what time(s): \_\_\_\_\_

**Is there current damage to your home's doors, windows, fencing, etc?** Yes No

If yes, please explain: \_\_\_\_\_

**Additional comments or information:** \_\_\_\_\_

Disclaimer/ Waiver: I understand that the Highland Police Department will not be responsible for any loss or damage sustained to my residence which may occur during my absence.

Resident signature: \_\_\_\_\_